

What I should know already...

In year 5 the children will have learn to use advanced features of One Drive and Google applications. They will have used these applications to present a piece of work.

Key Skills

To collaborate with others using computer networks.	Children to use email and Google classroom, Jam Board to collaborate with others. Use 2blog to share information with others.
To select and rank information from the internet.	Teach children about how results are selected and ranked by search engines. Teach the children how to be discerning in evaluating digital content. Children to use multiple search engines. The sort and information to see what is relevant. The work on using secondary sources and avoid plagiarism.
To insert tables and charts into a document to present information.	Can the children draw a table? Are they able to use tools to create a chart or a 'smart art' to organise their information.
Children use a range of software to achieve a given outcome	Children are given many opportunities to research, create and present work using real life examples- research projects, persuasive writing with facts and figures, party planning, brochures, leaflets. Children select from the programs and tools they have learnt through primary school.

Hardware and software

Google– Docs, Slides and Forms  
Office 365– Word, publisher and PowerPoint Via One Drive  
J2E write and publish  
Digital camera, Chrome book, Ipad



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Learning Together

Key Vocabulary	
Application	A computer programme chosen to present information.
Communication	To present information digitally to another person.
Keyboard short cut	Using keys on the keyboard to perform tasks at speed.
PowerPoint	Programme to help to give a presentation to a group.
Insert	To add images and text to a document.
Format	Change the style, colour, frame, style of an object.
Animate	To make objects move when giving a presentation.
Tables	Add data to a document.
Hyperlink	To link pages or sections in a document to webpages or to other places in a document.
Design	Change the headings and styles of a document.
Templates	Styles already loaded onto the computer for us to use for different purposes.

National Curriculum

The children will:  
Use technology safely, respectfully and responsibly; recognise acceptable/unacceptable behaviour; identify a range of ways to report concerns about content and contact.

Use search technologies effectively, appreciate how results are selected and ranked, and be discerning in evaluating digital content.

Select, use and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems and content that accomplish given goals, including collecting, analysing, evaluating and presenting data and information.

Understand computer networks including the internet; how they can provide multiple services, such as the world wide web; and the opportunities they offer for communication and collaboration.

Real World

Choose the programme they think will be best to make a final presentation for a wider curriculum subject. Use a word processor to create a letter.



Useful websites

<https://www.thinkuknow.co.uk/> If you want to know more about staying safe online

[www.hursthillprimaryschool.com/unify](http://www.hursthillprimaryschool.com/unify) Hurst Hill unify site to access emails and applications- J2E and Google classroom

[www.hursthillprimaryschool.com](http://www.hursthillprimaryschool.com) The school website

[www.childline.org.uk](http://www.childline.org.uk) child line website. You can get in touch with them if you are worried.

Online safety

- I can use search technologies effectively
- I can explain how search engines work and how results are selected and ranked.
- I can demonstrate the strategies I would apply to be discerning in evaluating digital content.
- I can describe how some online information can be opinion and can offer examples.