

What I should know already...

In Key stage 1 the children will have learnt to use the keyboard and how to type. They will be able to draw their own pictures on screen. They will have used purple mash packages to create published pieces of work.

Key Skills

To use an online storage tool	Children learn the construction of google classroom, how they access their work, how they can collaborate with others, how they can share work with a teacher.
To use a software package to present information.	Learn functions in Google docs. How to change font size and colour, page positioning, insert pictures and text boxes.
To use a software package to present information.	Learn the functions of Google slides as with google docs, look at adding in extra slides.
To use a range of digital devices.	Use ipads, chrome books and desktop computers to access and publish their work.
To insert pictures from an internet search	The children search the internet for their own pictures and then find a variety of ways to copy them into their document.
To use a variety of computer programs for a purpose	Investigate other cloud based packages- 2 animate, 2 paint and how this could be incorporated into their work.

Hardware and software

2 animate

Chromebooks

Google docs and slides

Key Vocabulary	
Copy	Take from one place.
Paste	To insert the copied item.
Format	To change the style of the presentation.
Word processing	Using software to publish a piece of writing.
Present	To use presentation slides to show information
Font	The style of writing used in a published document.
Google	An online cloud application
Docs	Documents we can write on and add pictures to
Slides	A tool for presenting information in a lively manner

National Curriculum

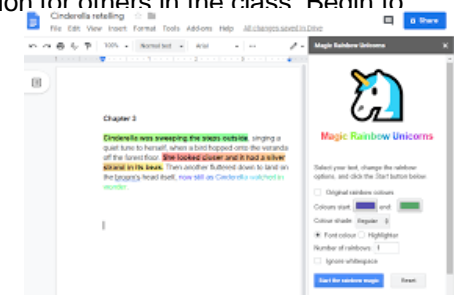
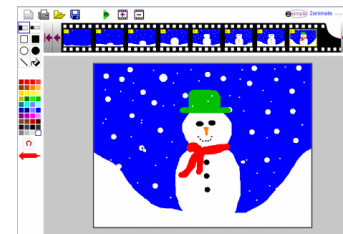
The children will:

Select, use and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems and content that accomplish given goals, including collecting, analysing, evaluating and presenting data and information

Use technology safely, respectfully and responsibly; recognise acceptable/unacceptable behaviour; identify a range of ways to report concerns about content and contact.

Real World

To use google Docs and Slide to present information for others in the class. Begin to investigate other ways of presenting information.



Useful websites

<https://www.thinkuknow.co.uk/> If you want to know more about staying safe online

www.hursthillprimaryschool.com/unify Hurst Hill unify site to access emails and applications-J2E

www.hursthillprimaryschool.com The school website

<https://www.purplemash.com/login/> Purple mash login– look up the schools log in page using the post code WV14 9AJ

Online safety

I can search for information about myself online.

I can recognise that I need to be careful before I share anything about myself online

I know who I should ask if I am not sure if I should put something online.