



HURST HILL PRIMARY



Dear Parents/Carers

Parents' Evening

I am writing to inform you of the details of Autumn Term's parents' evening.

With the exception of reception class, we will be using Google Meet for our parents' evening this term. Parents of reception children will have a telephone call appointment.

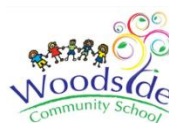
Google Meet is Google's video conferencing solution. You will need to book a time slot as normal on ParentMail. A personalised link will be sent through your child's Google Classroom. At your appointment time, click on the link and you will be connected to the meeting. Please ensure that your camera and microphone are on.

By accepting the Google Meet invite, you are agreeing to the following:

- Parents will find a suitable, quiet location with an appropriate background
- Parents will not record the meeting
- Parents will ensure that they and their child are wearing suitable clothes
- Parents will keep their language and interaction appropriate, as they would in a face to face conversation

You can book a time slot for your appointment on Parent Mail / Parents Evening Autumn 2021. The appointment dates and times are shown below.

Class	Teacher	Appointment availability
Reception	Miss Coley	Wednesday 17 th November 3.20pm-6pm Thursday 18 th November 3.20pm-6pm
Year 1	Mrs Jones/Mrs Potts	Monday 15 th November 3.20pm-6pm Wednesday 17 th November 3.20pm-6pm
Year 2	Mrs Weaver	Wednesday 17 th November 3.20pm-6pm Thursday 18 th November 3.20pm-6pm
Year 3	Mrs Westwood	Wednesday 17 th November 3.20pm-6.10pm Thursday 18 th November 3.20pm-6.10pm
Year 4	Miss McBride	Tuesday 16 th November 3.20pm-6pm Wednesday 17 th November 3.20pm-6pm
Year 4/5	Mrs Jones/Mrs Walker	Monday 15 th November 3.20pm-5.40pm Wednesday 17 th November 3.20pm-5.40pm
Year 5	Mr Johnson	Monday 15 th November 3.20pm-6pm Tuesday 16 th November 3.20pm-6pm
Year 6	Miss Abley	Wednesday 17 th November 3.20pm-6.50pm Thursday 18 th November 3.20pm-6.50pm



Paul Street, Coseley, Bilston West Midlands, WV14 9AJ

Head Teacher: Mrs R Keen | Telephone: 01384 818845

Email: info@hurst-hill.dudley.sch.uk Website: www.hursthillprimaryschool.com





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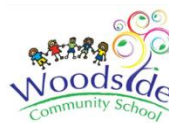
Booking begins at 9am on **Wednesday 3rd November** and closes on **Wednesday 10th November**.

We respectfully ask that you keep to your appointment time and make a further appointment at a later date if you wish to discuss any issues of a more serious or complex nature.

If you have any difficulties booking, or need to change your contact number, please telephone the school office.

Yours faithfully

Mrs R Keen
Head teacher



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