

## Online safety advice- children

Students and pupils have access to the school network and technologies that enable them to communicate with others beyond the school environment. The network is a secure, monitored and safe system.

Students and pupils:

- Are responsible for using the school ICT systems in accordance with the Pupil Acceptable Use Agreement/ Acceptable Use Agreement, which they, and their carers will be expected to sign before being given access to school systems (found in pupil planners)
- Need to have a good understanding of research skills and the need to avoid plagiarism (copying other people's work and ideas) and uphold copyright regulations
- Need to understand the importance of reporting abuse, misuse or access to inappropriate materials and know how to do so
- Will be expected to know and understand school and academy policies on the use of mobile phones, digital cameras, and hand-held devices. They should also know and understand academy policies on the taking and use of images, use of social networking sites, video streaming facilities, digital image sharing sites and cyber-bullying. This includes the implications of use outside of the multi academy trust.
- Are responsible for the safe use of school owned equipment at home, in accordance with the school/academy (AUA), for these devices. Should understand the importance of adopting good Online safety practice when using digital technologies out of school and realise that the school's Online safety policy covers their actions out of school, if related to the use of an externally available web-based system, provided by the school/academy
- Should understand that the school has a 'duty of care' to all pupils. The misuse of non-school provided systems, out of school hours, will be investigated by the school in line with the behaviour, anti-bullying and safeguarding policies.

**The last point is very important. We need to make sure we are keeping everyone in school safe. Sometimes people think a virtual world is very different to the real world. Anything that is posted online or on a phone can be seen and never goes away. Think about the sort of messages, posts and comments you make online. Would you say it in real life? If not, you should not be saying it in the digital world.**

In school we learn about many ways to keep ourselves safe online through our computing lessons. Remember the SMART rules when you are using the internet.



You must **NEVER** share your personal information online. This includes your name, age, DOB, address, bank details, where you go to school or anything else that can identify you to people you do not know.

You wouldn't tell strangers this in real-life and it is the same online!

Why not create a nickname to use online? Make sure you use string passwords using letters, numbers and symbols. NEVER share your password with anyone else. They help to keep you and your work safe.

Make sure you never accept requests from people you do not know. Keep your personal information private!

If in doubt, tell a grown up and remember if you ever feel unsafe online, you can use the CEOP's button to make a report.

You can find it, and other information, on the Think You Know website:

<https://www.thinkuknow.co.uk/>

Here are some other websites that will help you to keep safe online. Have a go at some of the games and watch the videos. They are great fun!

<http://www.safetynetkids.org.uk/>

<https://www.childnet.com/young-people/primary>

<https://www.netsmartzkids.org/>

